

## Team Communication Strategies

### Overview

- Recognize the importance of open team communication.
- Discuss factors and specific behaviours that cause breakdowns in team communication.
- Each individual's responsibility in the communication process
- Differentiate between different types of verbal communication and consider tactics for their use.
- Appreciate and use nonverbal communication effectively.
- Discuss the use of appropriate language and the impact on communication.
- Understand the ways that power influences communication.
- Realize the impact of individual communication styles on others.
- Learn and practice active listening techniques.
- Discover how to give and receive feedback.
- Collaboratively establish team guidelines for effective communication.
- Design a team strategy to improve and maintain effective communications.



**Communication among team members must be open, direct, timely and relevant.** It is also essential for teams to have a wide circle of influence and this is achieved partly through a sound ability to communicate.

### Team Communication

explores various approaches for improving communication among colleagues. Participants learn concepts, discuss specific tactics, and practice them together. Key outputs are team communication guidelines and a strategy to improve and maintain effective communications.

This program is designed for teams and other people who work in groups.

*Schedule your workshop today!*

Call **902-405-3411** or email [mail@daleyprogress.com](mailto:mail@daleyprogress.com).